



# Graduation Documentation for CDA/GC Pathway I

This form will be accepted through Dec. 31, 2024.

Contact DANB with any questions at 1-800-367-3262 or email [docreview@danb.org](mailto:docreview@danb.org).

Mail to: DANB  
Attn: Document Review  
444 N. Michigan Ave., Suite 900  
Chicago, IL 60611

Email to: [docreview@danb.org](mailto:docreview@danb.org)

## Policy

Exam results and certificates will be withheld by DANB for all candidates who submit an Intent to Graduate letter as proof of anticipated graduation for Pathway I for the Certified Dental Assistant (CDA) or General Chairside Assisting (GC) exam. Once acceptable proof of graduation has been received by DANB, the DANB exam results and any certificates earned will be mailed to the candidate. If a candidate fails to submit the required documentation within 6 months from the date of testing, GC exam results will be rescinded. The candidate will need to retake the GC exam by submitting a new GC application, full exam fee and complete documentation. No refunds will be issued.

## Proof of Graduation Documentation

CDA/GC Exam Date \_\_\_\_\_ *Note: Date due is 6 months from CDA/GC exam date.*

Graduation Date \_\_\_\_\_

Documentation submitted (please submit only ONE of the following with this form):

- Copy of the certificate of completion/diploma from the Commission on Dental Accreditation (CODA)-accredited dental assisting program.
- Copy of your transcript (must show date of dental assisting program completion).
- Graduation verification letter from the program director on school letterhead, including the candidate's name, date the dental assisting program was successfully completed, program director's signature and date signed.

## Candidate Information

Name \_\_\_\_\_ DANB ID \_\_\_\_\_

Prior Name (if applicable) \_\_\_\_\_

Email (required) \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Numbers Office \_\_\_\_\_ Cell or Home \_\_\_\_\_

Signature X \_\_\_\_\_ Date X \_\_\_\_\_

**DO NOT SUBMIT WITH EXAM APPLICATION.**