



# Certified Press

Dental Assisting National Board, Inc.

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## DANB certificant among OSAP scholarship winners

The Organization for Safety, Asepsis and Prevention (OSAP) has announced the winners of the 2020 Anna Nelson, CDA, RDA, MA Scholarship.

Ms. Nelson, who passed away in 2011, is remembered as a passionate advocate for advancing dental assistants' understanding of, and compliance with, the guidelines, regulations and best practices required to prevent and control disease transmission in dental settings.

The scholarship winners, listed below, will receive 25% off the early bird member rate for 2020 OSAP Dental Infection Control Boot Camp™ and one free year of the OSAP Premium Membership.

### 2020 Anna Nelson scholarship winners

- Stefanie Askew
- Vicki L. Brett, CDA, RDH, B.S.D.H.
- Lori Gagliardi, CDA, FADAA, RDA, RDH, Ed.D.
- Hilda Gutierrez
- Lesly Gutierrez
- Brittanie Karkula, CDA
- Kimberly Little, CDA
- l'Esha McBeath
- Kesha Moore
- Bada Oluwatosin Mercy
- Denise Romero, CDA, COA, RDA, Ed.D.
- Tania Sanchez Cortes, CDA
- Staci Schory, CDA, M.S.
- Philida Schoonwyk
- Arielle Teff
- Nobantu Tolbadi
- Dawn Wiedow, CDA
- Belinda Works
- Mayuly Xayyaveth, CDA

Nine DANB certificant are among the 19 winners of the scholarship, three of whom — Ms. Brett, Dr. Gagliardi, and Dr. Romero — serve on the Boards of either DANB or the DALE Foundation. Below, learn more about some of the scholarship recipients who hold DANB certification.

#### Vicki Brett

In addition to serving as a DALE Foundation Board Trustee, Ms. Brett is the Campus Director of Academic Affairs with ECPI University. "I am honored to be chosen as a recipient of the 2020 Anna Nelson scholarship. Like Anna, I am also passionate about advancing the education and certification of the dental assisting profession," she shares.



"Specifically, I believe it's important to prepare students to acquire the knowledge and skills necessary to provide a safe environment for patients and dental staff," Ms. Brett continues. "My students not only take DANB's Infection Control (ICE) exam, but I also highly recommend the DANB ICE Review course available through the DALE Foundation, DANB's affiliate."

#### Lorraine (Lori) Gagliardi

Dr. Gagliardi, DALE Foundation Board President-Elect, is currently a professor and past director of the dental assisting program at Pasadena City College in California. "I'm very grateful to receive the Anna Nelson scholarship, which helped me with OSAP Boot Camp registration fees," shares Dr. Gagliardi, who looks forward to all the networking and learning opportunities the boot camp has to offer.

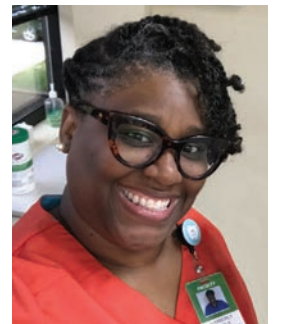


Additionally, Dr. Gagliardi strives to begin the three-step OSAP-DALE Foundation Dental Infection Prevention and Control Certificate Program™ to also further her infection control knowledge. "As the DALE Foundation President-Elect and a member of OSAP, I especially understand and support dental infection prevention and control as being extremely

important to public protection and awareness," she says.

#### Kimberly Little

Ms. Little, a dental assisting faculty member at ECPI University, says she feels honored and appreciative to be among the scholarship recipients: "Anna Nelson believed strongly in the importance of dental education — as I do, as evidenced every day when I teach my students.



"This scholarship has inspired me to dream big, educate and elevate on a global level," continues Ms. Little. "I feel empowered and inspired to learn more about infection control prevention — critical for ensuring a high-quality, safe and healthy treatment environment — so I can continue to give to my students."

*Continues on p. 3*

## Connect with continuing education through the DALE Foundation

As you may have heard, results of the DALE Foundation's recently published Value of Dental Assistants to the Dental Practice research are now available.

In addition to showing that dental assistants contribute to the dental practice in many ways, the research points to the importance of continuing education (CE) to a dental assistant's career. Specifically, 89% of dentist, dental hygienist and dental office manager survey respondents said that CE is critical to maintaining the dental assistants' skills.

Additionally, earning CE may be required to renew your state dental assisting license or registration and is a key component of meeting DANB's Recertification Requirements.

#### Looking for CE? Consider the DALE Foundation's online options

While there are many ways to earn dental CE credits, the DALE Foundation offers a variety of online options to meet your budget and needs.

Choose from Continuing Dental Education Articles (CDEA®) modules on topics including dental infection control and pediatric dentistry. Or select from review courses on topics like chairside assisting, dental radiography, dental office management and infection control. In addition, the OSAP-DALE Foundation Dental Infection Prevention and Control eHandbook™ is now available in the Product Catalog.

To learn more, visit [www.dalefoundation.org](http://www.dalefoundation.org) > Courses > Product Catalog.

## Sandra Garcia earns AADOM Fellowship



Sandra Garcia, CDA, RDA, FADAA, FAA-DOM, a member of DANB's Board of Directors, left, poses with Cynthia C. Durley, M.Ed., MBA, Executive Director of DANB and the DALE Foundation, at the American Association of Dental Office Management's 15th annual conference. Ms. Garcia was among the 81 new AADOM Fellows to be inducted during

the conference, held July 18-20 in Orlando, Florida.

Interested in pursuing AADOM Fellowship? AADOM is now accepting applications for the 2020 class of Fellows. For more information, visit [www.dentalmanagers.com/fellowship](http://www.dentalmanagers.com/fellowship). To read more from AADOM, turn to page 6.

# WORD FROM THE CHAIR



Michael Conte, D.M.D., M.P.H.  
DANB Board Chair

Hello,

First, congratulations to the recipients of the Organization for Safety, Asepsis and Prevention's (OSAP) 2020 Anna Nelson, CDA, RDA, MA Scholarship, who are spotlighted inside this issue. Among the 19 winners are nine DANB certifi-

cants, including Denise Romero, Vice Chair of DANB's Board of Directors; Lorraine Gagliardi, DALE Foundation Board of Trustees' President-Elect; and Vicki Brett, DALE Foundation Trustee.

This scholarship was established in memory of Anna Nelson, a national leader in dental assisting and a strong proponent of infection control. DANB and its affiliate, the DALE Foundation, are committed to furthering dental infection control awareness and education, and we commend these OSAP award recipients for their efforts to pursue enhanced knowledge in this critical area.

Also spotlighted inside this issue is Amy Reed, CDA, who looks forward to the technological updates coming to Pikes Peak Community College. The college's new Center for Healthcare Education and Simulation is expected to offer dental assisting courses in spring 2021, and students will have access to interactive manikins and a dental materials lab. On page 3, Reed shares insight into these exciting plans.

Additionally, this issue highlights the first-year achievements of the nonprofit association Professional Certification Coalition, which has more than 115 member organizations, including DANB. Also inside, read about changes to DANB's Certified Restorative Functions Dental Assistant certification, approved during the 2019 Annual Board Meeting; as well as increasing DANB exam fees for 2020.

Finally, on page 7, the DALE Foundation extends gratitude to the Leadership Circle, generous donors whose support helps DANB's affiliate. Thank you.

Sincerely,

## Congratulations to Emeritus Certificants

Name/State	Years certified
C. Ann Anderson, CDA-Emeritus, Salem, OR	24
Barbara L. Ballard, CDA-Emeritus, Howell, NJ	24
Noreen Ann Barrick, CDA-Emeritus, Umatilla, OR	4
Nancy W. Bishop, CDA-Emeritus, Pulaski, VA	34
Penny M. Burrier, CDA-Emeritus, Huron, OH	30
Linda L. Centamore, CDA-Emeritus, Omaha, NE	17
Kathleen Chrzanowski, CDA-Emeritus, Toms River, NJ	30
Karen M. French, CDA-Emeritus, Coventry, RI	14
Lisa Gillihan, CDA-Emeritus, Munford, TN	35
Sally R. Horst, CDA-Emeritus, Phoenix, AZ	35
Dawn A. Irwin, CDA-Emeritus, Marshalltown, IA	32
Marianne F. Jacobs, CDA-Emeritus, Clinton Township, MI	46
Joann A. Kapustka, COA-Emeritus, Summerhill, PA	28
Linda M. Knox, CDA-Emeritus, Great Falls, MT	29
Scott H. Kornberg, CDA-Emeritus, Portland, OR	24
Diane M. Larson, CDA-Emeritus, Pentwater, MI	41
Patricia A. Larson, CDA-Emeritus, Cranston, RI	15
Isabella D. Lauer, CDA-Emeritus, 29 Palms, CA	37
Lynn M. McShane, CDA-Emeritus, Greenville, RI	32
Lisa C. Miller, CDA-Emeritus, Hilliard, OH	46
Crystal D. Patton-Doherty, CDA-Emeritus, Pendleton, OR	37
Debra L. Pistone, CDA-Emeritus, Brewster, NY	23
Donna S. Rollins, CDA-Emeritus, Spartanburg, SC	41
Cheryl A. Sears, CDA-Emeritus, Wheatfield, NY	36
Jerrie D. Thompson, CDA-Emeritus, Flint, MI	46
Joyce Voss, CDA-Emeritus, Guttenberg, IA	31
Joann E. Westhoven, CDA-Emeritus, Liberty Center, OH	32
Mara Beth D. Womack, CDA-Emeritus, Henderson, KY	11
Bonnie Wright, CDA-Emeritus, CDPMA-Emeritus, Ponca City, OK	33
Carrie D. Wright, CDA-Emeritus, Philadelphia, PA	43
Susan L. Wurl, CDA-Emeritus, Clearwater, FL	25

For more information on Emeritus status, see page 4.

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## DANB reports exam performance results

To meet the criteria established by the National Commission for Certifying Agencies (NCCA) and the International Standards Organization/International Electrotechnical Commission (ISO/IEC) 17024:2012 accreditation standards, and meet certifying board recognition criteria established by the American Dental Association (ADA), DANB regularly reviews the quality of and candidate performance on its exams. On Oct. 15, 2019, DANB submitted recent certification and exam counts and pass rates to ADA's Council on Dental Education and Licensure (CDEL) as part of its Annual Report.

As of Aug. 31, 2019, DANB had 36,755 Certified Dental Assistant (CDA) certifiants; 1,305 Certified Orthodontic Assistant (COA) certifiants; 249 Certified Preventive Functions Dental Assistant (CPFDA) certifiants; 107 Certified Restorative Functions Dental Assistant (CRFDA) certifiants; 132 National Entry Level Dental Assistant (NELDA) certifiants; 204 Certified Dental Practice Management Administrator (CDPMA) certifiants; and 109 Certified Oral and Maxillofacial Surgery Assistant (COMSA) certifiants, for a total of 38,881 DANB certifications, held by 37,966 DANB certifiants. (Note: DANB discontinued administering the COMSA exam in 2000 and the CDPMA exam in 2008.)

To date (since April 1997, when DANB first began to collect this information), to Aug. 31, 2019, a total of 200,063 individuals have passed DANB's Radiation Health and Safety (RHS) exam, and 119,986 have passed DANB's Infection Control (ICE) exam.

### Pathway pass rates review

Each year since 1998, DANB applies inferential statistics to compare passing rates of candidates who take the General Chairside Assisting (GC) component of the CDA exam through exam eligibility Pathway I (graduates of CODA-accredited dental assisting or dental hygiene programs) and Pathway II (candidates who are on-the-job trained, with at least 3,500 hours of dental assisting work experience acquired over a 24- to 48-month period).

At the DANB Board's February 2019 meeting, Directors reviewed passing rate comparison results for these two GC exam eligibility pathways. Since 2007, GC Pathway I candidates pass at a rate that is statistically significantly higher than GC Pathway II candidates.

Please note that the pass/fail results for DANB national exams by fiscal year (Sept. 1 to Aug. 31) is now presented by exam component (see page 6), and not by how the exam was administered. For example, DANB formerly reported the pass rates on the CDA, RHS, ICE and RHS/ICE exams. Now DANB reports the pass rates on the RHS, ICE and GC exams. This helps to ensure that the data is interpreted correctly. To illustrate how the data could be misinterpreted, if the CDA exam was reported as a fail, the reader would not know if the candidate failed one, two or all three of the RHS, ICE and/or GC exams.

Continues on p. 6

## Amy Reed: Technology enhances dental assisting learning

Amy Reed, CDA, faculty member and chair of the dental assisting department at Pikes Peak Community College (PPCC), has worked at the college as an educator for 30 years. In that span, she has seen firsthand how technology can impact not only how dentistry is practiced, but also how dental assisting students learn to work in the dental office.

For example, in the past, hands-on learning was limited to working on live patients; now, technology can expand students' knowledge base and applications.

Along these lines, Reed soon will be seeing another application for technology in dental assisting learning. Come spring 2021, PPCC's newly opened Health Education Center in Colorado Springs is expected to house the college's dental assisting program, among other healthcare programs. Currently, nursing and emergency medical services are the only two programs that have transitioned to the center as part of the first phase of construction; the plan is to transition the dental assisting courses there as part of phase two.

The center also houses the region's first interdisciplinary simulation lab featuring interactive manikins, which dental assisting students will be able to access. Through use of manikins, dental assisting students will be able to collaborate with the college's other healthcare students on emergency preparedness exercises and more.

But perhaps what PPCC dental assisting students and faculty are most looking forward to is the new center's dental materials lab, which will contain 12 simulators, representing a dental operatory. Reed adds that the PPCC dental assisting department plans to add computer-aided design and computer-aided manufacturing technology to the curriculum as well.



"This is going to be brand new," says Reed, who has observed firsthand as a Commission on Dental Accreditation (CODA) site visitor how a simulation lab can impact the classroom in a positive way. "I'm excited about this, absolutely. It's going to offer students a richer experience. Because when you're, for example, mixing a cement in a materials class, it's one thing to just mix a cement — but it's another thing to mix a cement and be able to go right to a manikin and place it in a prep. So, it takes the student experience to another level."

Reed shares that she believes there's "absolutely" a need for this type of technologically enhanced learning in dental assisting. "As the dental assisting profession and dentistry in general progress, students more and more need to be able to simulate as closely as possible what's happening in the dental office when they're here at school," she says. "It makes their transition a little easier. And we'll be able to provide local dentists with more skilled dental assistants."

Additionally, further incorporating technology into PPCC's dental assisting program increases patient safety, Reed emphasizes. "If students make mistakes on the manikin, they're less likely to make mistakes when they get to a live person."

### Providing access to online education

Reed also has observed that technology improves students' access to educational materials — and teachers' ability to provide it to them. For example, she's seen the introduction of online course management systems, as well as interactive courses such as those offered by the DALE Foundation, DANB's affiliate. In fact, DALE Foundation materials are made available to PPCC students to help them prepare to take DANB exams. Reed says students seem to find the DALE Foundation's review courses to be helpful: "They're engaging for students, and go beyond reading and then taking a test."

PPCC students also are encouraged to take DANB exams. "We do recommend DANB certification to students," says Reed, who has been certified through DANB since 1985. "The prime reason that we do is that many of the students who come through our program are affiliated with the military; we have a high military population in Colorado Springs, with many nearby military bases. And so many of my students are not apt to be practicing in Colorado. We always stress to them, 'if you're moving, mobility is one of the top benefits of DANB certification.'"

Reed also reminds them DANB certification is respected nationwide — and that this is a key reason not only to earn, but also to maintain, it. "Holding DANB certification shows a level of professionalism, which isn't necessarily exhibited if you don't have that credential," she says.

## OSAP scholarship winners, cont. from p. 1

### Denise Romero

In addition to serving as DANB Board Vice Chair, Dr. Romero works as a program director and associate professor for Pasadena City College. "I am honored to be chosen as a scholarship recipient," she says.



"Dental infection control education is critical," Dr. Romero adds. "Uneducated dental assistants can unknowingly spread deadly infections to their patients, themselves and the other members of the dental office. Not only will I personally benefit from the OSAP Boot Camp training as an educator, but I also will be able to share the information with my dental assisting students."

### Tania Sanchez Cortes

Ms. Sanchez Cortes, who works as a dental assistant at Metropolitan State University Dental Clinic in Minnesota, says she feels lucky to be among the scholarship recipients: "This scholarship will give me an opportunity to be better prepared to serve our patients, and to expand my knowledge in my profession."



"Dental infection control is critical for both providers and patients," Ms. Sanchez Cortes continues. "As dental assistants, we are making a commitment to patients that we are doing everything we can to protect and take care of them."

### Staci Schory

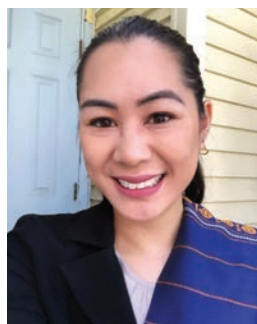
Ms. Schory is interim director of the dental assisting program at Indiana University Fort Wayne. "As a CDA certificant who teaches infection control to new dental assisting students, I am grateful to be one of the recipients of this scholarship, and am thrilled to be attending my first OSAP Boot Camp in January 2020, thanks in part to this award," Ms. Schory says.



She adds: "Dental infection control education is critical in preventing the transmission of disease and ensuring the safety of all patients and dental healthcare workers in the various settings where the practice of dentistry occurs."

### Mayuly Xayyaveth

Ms. Xayyaveth, a dental assistant at Cosmetic and Preventive Dentistry in Connecticut, says she is honored to have been chosen as a scholarship recipient: "It will help me



gain the knowledge I need to achieve my goal of completing the OSAP-DALE Foundation educational certificate program — so far, I've completed step one."

Ms. Xayyaveth also agrees with her fellow scholarship recipients that dental infection control and education are extremely important. "It is critical to use proper disinfection and sterilization methods to eliminate the risk of cross-contamination, and to keep ourselves and our patients healthy and safe from risk of exposure to various infections and bloodborne pathogens," she emphasizes.

### About Anna Nelson

Ms. Nelson began her career as an educator at the College of the Redwoods in 1976. She moved on to City College of San Francisco in 1985, retiring in 2010 as director of the dental assisting program.

Ms. Nelson served as a Commissioner on the American Dental Association's Commission on Dental Accreditation (CODA) and chaired CODA's Dental Assistant Review Committee. She was also involved with the Colgate Oral Systemic Advisory Board and an active member of the California Association of Dental Assisting Teachers.

A lifetime member of the American Dental Assistants Association (ADAA) and active within the California Dental Assistants Association, Ms. Nelson also held various offices on local, state and national levels, including ADAA president.

# CERTIFICATION MATTERS

## DANB's 2020 Recertification Requirements (pages 4-5)

### Renewing DANB Certification

DANB certification must be renewed annually. To renew, certificants must complete at least 12 Continuing Dental Education (CDE) credits (**including 2 credits in infection control and one credit on OSHA's Bloodborne Pathogens Standard**); maintain DANB-accepted, hands-on CPR, BLS or ACLS; answer Background Information Questions; and submit the nonrefundable renewal fee to DANB. If you hold DANB's NELDA certification, please visit [www.danb.org](http://www.danb.org) to download the *NELDA Recertification Requirements* packet. Certificants may renew online at [www.danb.org](http://www.danb.org) or return the renewal statement to DANB.

Certifications	CDE Credits	Annual Fee*
1	12 (plus CPR)	\$75
2	18 (plus CPR)	\$90
3	24 (plus CPR)	\$110
4	30 (plus CPR)	\$130
5	36 (plus CPR)	\$150
6	42 (plus CPR)	\$170

\*There is a \$20 late fee for certifications renewed during the three-month grace period after the certification expiration date.

### Requirements/Audit Procedures

DANB's 12 CDE credit annual minimum is consistent with states that have mandatory CDE requirements for dental assistants. This requirement emphasizes the importance of lifelong professional learning and promotes the continued competence of DANB certificants.

DANB certificants are randomly selected for audit of their CDE credits and CPR. If selected for audit, the certificant will receive notice requesting proof of CDE credits earned and of maintaining DANB-accepted, hands-on CPR/BLS/ACLS. Proof must be submitted to DANB within 30 days of audit notification.

Upon successful completion of the audit, certification will be instated for the full year.

**DO NOT SEND DOCUMENTATION UNLESS REQUESTED. DANB WILL NOT RETURN OR RETAIN MATERIALS.**

### Certification Renewal Timeline

#### Before certification expiration date

**Mail:** A renewal notice is mailed seven weeks prior to certification expiration.

**Email:** Renewal notices are emailed eight weeks, four weeks and one week before certification expiration.

#### Certification expiration date

Renewal Statement and fee due by this date.

#### Grace period

DANB certificants have a three-month grace period from the certification expiration date to complete the renewal process including earning CDE credits. A late fee is assessed during this period. Certification is valid during this period.

**Mail:** Past-due renewal notices are mailed two and six weeks after certification expiration.

**Email:** Past-due renewal notices are emailed 10 weeks, five weeks and one week before grace period ends.

#### Three months after certification expiration

If the statement and renewal fee are not received, the individual is no longer DANB certified. Call 1-800-367-3262 or email [recertification@danb.org](mailto:recertification@danb.org) for reinstatement options.

## Recertification Policy

CDE credits must directly relate to the practice of dentistry or dental assisting to maintain or improve dental assisting knowledge or skill. CDE does not need to be pre-approved. Call DANB if you have questions.

### Length of Program

Programs must be at least 45 minutes in length in order to qualify for one CDE credit. Credit for a course is calculated in 15-minute increments (e.g., 1.5 hours = 1.5 CDE credits, 2.75 hours = 2.75 CDE credits).

### CDE Obtained Prior to Earning Certification

Education dated prior to a certificant's initial certification date cannot be used to meet DANB CDE requirements. Certificants must earn the required CDE credits during the first year of certification to maintain certification.

### CDE Lifespan

CDE credits have a two-year lifespan. Certificants should retain proof of 24 credits of CDE over a two-year period, in case they are selected for audit.

### Use of DANB Certification Marks

DANB's marks are registered with the U.S. Patent and Trademark Office, and only those individuals who have earned and maintained certification are legally authorized to use them. To protect against misuse of DANB credentials, DANB sends reports of lapsed DANB certifications to state regulatory agencies on a regular basis.

DANB certificants may use a DANB certification mark after their names on a resume, business card, website, in a book or publication, and in other print and electronic media. A certificant may also display the mark on a nametag or uniform worn during the rendering or promoting of dental assisting services, and on a wall plaque present at the place where he/she renders or promotes the services. Individuals may not incorporate a DANB mark into their email addresses. If a certificant earned DANB certification in the past but has not maintained certification, he/

she may not use the DANB mark. Misuse of any DANB certification mark is grounds for discipline under *DANB's Disciplinary Policy & Procedures* ([www.danb.org](http://www.danb.org)).

### CPR, BLS or ACLS Requirement

Certificants must maintain DANB-accepted, hands-on CPR, BLS or ACLS for annual renewal of DANB certification (but does not count toward the required number of CDE credits). DANB accepts CPR, BLS and ACLS from the providers below. Course must provide training for CPR, and a hands-on exam must be taken. CPR, BLS or ACLS from other providers or courses will not be accepted.

### DANB-Accepted, Hands-on CPR, BLS and ACLS Providers

American Environmental Health and Safety  
American Heart Association  
American Red Cross (card or certificate accepted)  
American Safety and Health Institute  
Canadian Red Cross  
Emergency Care and Safety Institute  
Emergency First Response  
Emergency Medical Training Associates  
Emergency University\*  
EMS Safety Services  
Medic First Aid  
Military Training Network  
National Safety Council (Green Cross)  
Pacific Medical Training (BLS only; apply at <https://911coned.com>)  
ProCPR\*  
Saudi Heart Association

*\*Not all courses include the hands-on exam, so check with the provider before taking the course to be sure it will be accepted by DANB.*

## Recertification fee update

Starting Jan. 1, 2019, the cost for DANB certificants to renew **one** DANB certification increased, from \$65 to \$75. There were no fee increases for those who hold multiple DANB certifications.

## Emeritus Status

DANB certificants (CDA, COA, CPFDA, CRFDA, COMSA and CDPMA) may apply for and earn "Emeritus" status if they have maintained continuous certification for four of the five years immediately preceding application for at least one certification and are:

- Totally and permanently disabled or
- Retired from the field of dentistry/dental assisting at the age of 60 years or older or
- Retired from the field of dentistry/dental assisting with 35 years of continuous (without any breaks) DANB certification.

### Retirement

The certificant must submit:

- A completed Emeritus application
- A dated letter from the certificant's employer on letterhead and signed by the employer (or proof of receiving Social Security benefits).

### Disability

The certificant must submit:

- A completed Emeritus application
- A dated letter from the certificant's physician on his/her office letterhead stating that the certificant is physically and permanently unable to perform any duties required (or proof of receiving Social Security disability benefits).

## Reinstatement option

If your certification has lapsed within the past 12 months and you're still thinking about renewing, there's still time! DANB provides several options for reinstatement that do not include retaking the exams. If you or someone you know wants to learn more, contact DANB at [danbmail@danb.org](mailto:danbmail@danb.org) or 1-800-367-3262.

# CONTINUING DENTAL EDUCATION (CDE)

## Maximum Annual CDE Credits by Category and Certification

CDE Category	NELDA	CDA	COA	CPFDA	CRFDA	COMSA	CDPMA
Clinical Practice	6	12	12	12	12	12	5
Dental Office Management	N/A	3	3	3	3	3	6
DANB and Other Dental-Related Exams	N/A	12	12	12	12	12	6
Volunteer Service or Scholarly Activity	N/A	3	3	3	3	3	3

## Categories for CDE Credits

### Infection Control Requirement Clarification

As of Jan. 1, 2018, DANB certificants must earn at least one CDE credit in OSHA's Bloodborne Pathogens standard. The federally mandated OSHA Bloodborne Pathogens standard training may be used to meet this DANB renewal requirement.

### CDE CATEGORY 1: CLINICAL PRACTICE

**Starting Jan. 1, 2018, all certificants, whether they hold one or more DANB certifications, must annually earn a minimum of three (3) Continuing Dental Education (CDE) credits that meet the following requirements:**

- One CDE credit on OSHA's Bloodborne Pathogens standard (for example, certificants may use proof of meeting the federally mandated OSHA Bloodborne Pathogens standard training), and
- Two CDE credits on infection prevention, control or safety (for example, courses may include any topics listed in DANB's Infection Control exam blueprint, which includes but are not limited to information in the OSHA Bloodborne Pathogens standard.

All other credits must directly relate to the clinical practice of dentistry, including dental materials, four-handed dentistry, infection control, radiology, expanded functions, behavior management, communication, and canine and feline dentistry.

**Earn credits:** Attend lectures, seminars and table clinics; successfully complete study and college courses; serve on an in-person DANB exam or DALE Foundation course development committee meeting; author/edit articles/textbooks

#### Calculate Credits:

- Each hour of a lecture, seminar, table clinic, or study course = One credit  
**Proof:** Certificate/letter of attendance/completion on sponsor letterhead with organization contact info, your name, course title and date, and hours
- Each college credit/unit = Four credits  
**Proof:** Transcript/official letter on letterhead with your name, course title and date, and credits/units.
- Each DANB or DALE Foundation meeting = Three credits  
**Proof:** Letter on organization letterhead verifying participation
- Each authored or edited article or text book = Two credits  
**Proof:** Completed publisher's evaluation with title, your name, publisher and publication date.

### CDE CATEGORY 2: DENTAL OFFICE MANAGEMENT

Must directly relate to dental office management and practice communication, including dental practice acts, practice, time, risk and stress management, HIPAA, patient and staff motivation, computer courses, insurance, claims/billing, foreign language studies, American Sign Language, human resources, marketing and communication.

**Earn credits:** Attend lectures, seminars and table clinics; successfully complete study and college courses; serve on an in-person DANB exam or DALE Foundation course development committee meeting; author/edit articles/textbooks

### Steps to renew DANB certification



1. Earn CDE credits\*



2. Maintain a current DANB-accepted, hands-on CPR, BLS or ACLS certificate



3. Submit the renewal statement and fee

#### Calculate Credits:

- Each hour of a lecture, seminar, table clinic, or study course = One credit  
**Proof:** Certificate of completion, letter of attendance/completion on sponsor letterhead with organization contact info, your name, course title and date, and hours.
- Each college credit/unit = Four credits  
**Proof:** Transcript/official letter on letterhead with your name, course title and date, and credits/units.
- Each DANB or DALE Foundation meeting = Three credits  
**Proof:** Letter on organization letterhead verifying participation
- Each authored or edited article or text book = Two credits  
**Proof:** Copy of completed publisher's evaluation form, including title, author's name, publisher and publication date.

### CDE CATEGORY 3: DENTAL-RELATED EXAMS

**Earn credits:** Pass a DANB-administered exam, excluding initial certification exams, DANB Professional Development Exam Program (PDEP) module or non-DANB administered, dental-related, professionally proctored exam with at least 100 questions

#### Calculate Credits:

- DANB-administered exam with < 100 questions = 6 credits; 100 or more questions = 12 credits; PDEP module = 12 credits  
**Proof:** Official results
- Timed non-DANB administered exam = Hour-for-hour credit; un-timed = One credit/100 questions  
**Proof:** Official exam results with date taken and exam description from exam organizer

### CDE CATEGORY 4: VOLUNTEER SERVICE

Must directly relate to dental-related volunteer service. Up to three CDE credits may be used each year.

**Earn credits:** Mission and voluntary clinic work and dental presentations. Does not include activities such as serving as an officer, chair or member of a dental organization or advisory committee.

#### Calculate Credits:

- Each clock hour of service = One credit  
**Proof:** Certificate or letter of attendance/participation on sponsor letterhead with organization contact info, your name, and hours and date of service

## Benefits of AADOM membership for dental assistants

Some dental assistants find that their background in oral healthcare makes the progression into management a natural one.

Those who choose to transition into office management bring a unique and valuable knowledge base to the role, allowing them to make some of the best leaders of a dental practice. Those dental assistants who have worn multiple hats and been responsible for hands-on operations in the dental office often have a built-in understanding of what is (and isn't) possible for the practice to achieve, and how their team members are approaching their work.

For dental assistants who hope to one day take on a practice leadership role, joining the American Association of Dental Office Management (AADOM) is an ideal first step. Through AADOM, assistants can gain knowledge and support from others with similar career paths, to help make the transition as smooth as possible. Read on to learn more about the benefits of AADOM membership.

### What is AADOM?

AADOM is a national organization with a mission to educate, connect and empower dental office managers and practice leaders across North America.

### What does AADOM do?

AADOM brings peers together from across the nation to share in support, training and growth among others in the field. Unlike other types of dental professionals who graduate from specific schools or programs, dental office managers are often internally promoted, self-taught and trained through professional-development courses. Others have diverse backgrounds, such as training and experience in dental assisting or professional business degrees. Many AADOM members have

found a natural support/peer network among others who have taken the same career path.

### What are the benefits of AADOM membership?

Members of AADOM have access to regional groups and online resources pertaining to office management practices, policy standards, professional rapport and new developments in practice operations. Many of the leaders of discussion groups and informational meetings are, in fact, former clinical dental assistants.

### Does AADOM offer opportunities for networking?

One of the annual highlights for AADOM members is the national conference held each summer. Attendees can select specific sessions and training classes on a plethora of dental management-related topics, ranging from managing conflicting personalities to adapting to new insurance legislation in day-to-day operations. This setup allows dental assistants transitioning into office management to build on areas where they may have less hands-on experience and immediately take what they learned back to their practices.

### What type of professional development does AADOM offer members?

Because dentistry is ever-evolving, dental assistants know just as well as anyone that completing continuing education is crucial to staying abreast of the latest trends, developments and legal restrictions in the field. Becoming a practice leader is no different; learning is a continual process of becoming more knowledgeable and aware of policies and best practices in dental offices throughout North America.

As members of AADOM, former and current dental assistants can continue their history of ongoing

professional development, except the focus shifts from clinical dentistry to overall operations.

### How can dental assistants join AADOM?

AADOM invites all DANB certificants and other dental professionals who wish to explore office management career options to consider joining. Sign up today at [www.dentalmanagers.com](http://www.dentalmanagers.com).

### Learn more about dental office management

The DALE Foundation, DANB's affiliate, offers courses on dental practice management. Each course covers a unique aspect of business operations within a dental practice, and also meets partial requirements for earning for AADOM Fellowship (FAADOM). To learn more, visit [www.dalefoundation.org](http://www.dalefoundation.org).

## Board approves changes to CRFDA certification



Every five to seven years, DANB conducts a content validation study for each DANB national exam. In 2019, the DANB Content Validation Study/Standard

Setting Study Committee conducted a content validation study for the Certified Restorative Functions Dental Assistant (CRFDA) certification, and the Exam Programs Committee made recommendations for changes to the DANB Board of Directors for approval. During DANB's 2019 Annual Board Meeting, the Board approved several changes to DANB's CRFDA certification program.

Effective Jan. 1, 2020, passing DANB's Anatomy, Morphology and Physiology (AMP) will no longer be required to earn CRFDA certification. Previously, the AMP exam was one of six CRFDA component exams. "This change was made after careful review of each CRFDA component exam," explains Johnna Gueorguieva, Ph.D., CAE, DANB's Chief Credentialing and Research Officer. "It was determined that while knowledge of anatomy, morphology and physiology is essential, these concepts are currently assessed on each of the remaining component exams as they specifically relate to that function."

Additionally, effective Jan. 1, 2020, passing DANB's Isolation exam — also previously one of six CRFDA component exams — will no longer be required to earn CRFDA certification. However, isolation tasks will continue to be tested on the restorative functions exam.

Finally, the exam outlines for the CRFDA component exams will be updated and available Jan. 1, 2020. To learn more about CRFDA certification, or to access DANB exam outlines, visit [www.danb.org](http://www.danb.org).

*Note: While the exam outlines will no longer call out infection control as "Infection Control/Occupational Safety and Health Administration (OSHA) protocol," this topic remains on the exam outline.*

## DANB reports exam performance results, cont. from p. 2

### Pass/fail results for DANB national exams

RHS	FY 17-18	FY 18-19	TF	FY 17-18	FY 18-19
Total candidates	12,654	12,642	Total candidates	41	40
Pass	8,685	8,651	Pass	26	22
Fail	3,969	3,991	Fail	15	18
Pass rate	69%	68%	Pass rate	63%	55%

ICE	FY 17-18	FY 18-19	AMP	FY 17-18	FY 18-19
Total candidates	8,160	6,976	Total candidates	226	323
Pass	6,426	5,286	Pass	161	220
Fail	1,734	1,690	Fail	65	103
Pass rate	79%	76%	Pass rate	71%	68%

GC	FY 17-18	FY 18-19	IM	FY 17-18	FY 18-19
Total candidates	3,799	3,797	Total candidates	10	16
Pass	3,146	3,216	Pass	10	15
Fail	653	581	Fail	0	1
Pass rate	83%	85%	Pass rate	100%	94%

OA	FY 17-18	FY 18-19	TMP	FY 17-18	FY 18-19
Total candidates	98	87	Total candidates	40	101
Pass	67	62	Pass	34	84
Fail	31	25	Fail	6	17
Pass rate	68%	71%	Pass rate	85%	83%

CP	FY 17-18	FY 18-19	RF	FY 17-18	FY 18-19
Total candidates	440	504	Total candidates	37	96
Pass	304	313	Pass	32	75
Fail	136	191	Fail	5	21
Pass rate	69%	62%	Pass rate	86%	78%

SE	FY 17-18	FY 18-19
Total candidates	65	72
Pass	43	40
Fail	22	32
Pass rate	66%	56%

The total number of DANB national exams administered in FY 18-19 was 24,669.

## Professional Certification Coalition continues to advocate for certification

The Professional Certification Coalition (PCC), founded a little over one year ago, has made great strides in advocating for and supporting professional certification, including certifications such as those administered by DANB.

The Institute for Credentialing Excellence and the American Society of Association Executives spearheaded the formation of the PCC in July 2018 to stem and counteract harmful legislative initiatives that threaten professional certification. Today, the PCC has more than 115 member organizations, including DANB.

In the past several years, bills have been introduced in various states that have the potential to undermine the value of private certifications, such as DANB's CDA certification and other certifications developed and administered by DANB. For example, some of these bills have included provisions that would bar many professionals holding certifications from private organizations from using the title "certified" if the certification is not a regulatory requirement to work in the profession. Other bills contained provisions that might limit a state's ability to require private certification in regulating an occupation or that might lead to the establishment of redundant government certification programs.

In its first year, the PCC:

- Sent over 40 letters to state legislators explaining the PCC's concerns and proposing specific amendments to bills
- Mobilized participation from PCC members to send letters to legislators in key states
- Met with multiple stakeholder groups across the political spectrum, as well as nonpartisan organizations and think tanks, to educate them on the PCC's objectives and concerns
- Circulated a white paper on certification and

occupational licensure reform to stakeholder organizations and think tanks

- Drafted analyses of and tracked over 80 bills in 38 states, as well as provided a regularly updated legislation watchlist to members
- Monitored certification-related legislation across the country

Katherine Landsberg, DANB's government relations director, commends the PCC's positive impact in year one. "DANB enthusiastically participates in and supports the activities of the PCC," Landsberg elaborates. "DANB has found it very valuable to be able to impress upon legislators the breadth and scope of the possible negative consequences of certain potentially harmful legislative provisions by joining together with our peer organizations and speaking with one voice."

The PCC also outlined its priorities for year two. Those goals include:

- Engaging in direct lobbying efforts at the state level as needed to ensure continued protection of private certification
- Publishing a white paper outlining key principles related to legislation that restricts consideration of criminal conviction history, in connection with direct or indirect impacts on professional certifications
- Continuing to cultivate relationships with influential organizations engaged in occupational licensing reform and certification issues and develop new stakeholder group and think tank relationships
- Engaging with federal legislators on bills that may benefit those who wish to earn private certification.

For more information about the PCC, visit [www.profcertcoalition.org](http://www.profcertcoalition.org).

## DANB exam fees increasing in 2020

To keep up with rising operating costs, DANB's Board of Directors has approved increasing DANB exam fees by a small percentage, effective Jan. 1, 2020.

Those who are interested in taking any DANB exams may want to apply in 2019, before fees increase. DANB has not raised exam fees since 2016.

"As a nonprofit organization, DANB takes its fiduciary responsibilities to exam candidates and certificants seriously," explains DANB's Executive Director Cindy Durley, M.Ed., MBA. "Our exam fee increases are made to keep up with rising operating costs. We are proud to deliver high-quality exams and certifications, and continuously look for ways to increase services while holding exam and recertification fees steady for many years."

### DANB National Exam Fees

Exam	Current Fee	2020 Fee
CDA, COA, CPFDA	\$425	\$450
CRFDA	N/A	\$450
NELDA	\$375	\$400
AMP	\$225	\$245
RHS	\$250	\$270
ICE	\$250	\$270
GC	\$250	\$270
RHS/ICE	\$325	\$375
RHS/GC	\$325	\$375
ICE/GC	\$325	\$375
AMP/RHS	N/A	\$375
AMP/ICE	N/A	\$375
OA	\$300	\$320
CP	\$225	\$245
SE	\$125	\$175
TF	\$125	\$175
IM	\$125	\$125
TMP	\$125	\$125
RF	\$250	\$275
AMP/TMP/RF	\$400	\$425

### DANB State Exam Fees

Exam	Current Fee	2020 Fee
MD-General	\$275	\$290
MD-Ortho	\$250	\$265
Missouri Basic	\$225	\$240
NJXDG	\$225	\$240
NYPDA	\$250	\$270
ORB	\$275	\$275
ORXG	\$250	\$250
ORXO	\$250	\$250
ORBXG	\$350	\$350
ORBXO	\$350	\$350
WARE	\$300	\$325
WSJ	\$135	\$150

## Saluting the DALE Foundation Leadership Circle

In late 2016, to help fund the critical growth and development taking place at the DALE Foundation, a group of organizations and individuals committed to making a difference. They formed the DALE Foundation's Leadership Circle — generous donors dedicated to impacting lives through dentistry by making an annual donation.

The Leadership Circle helps the DALE Foundation fulfill its mission and make significant impact in the areas of education, research and scholarship. Their support helps promote high-quality, interactive online education; important research that transforms lives and enhances public safety; and the professional development of dental assistants and dental auxiliaries.

We gratefully salute our Leadership Circle donors:

### Organizations

- Berland Printing
- Colgate-Palmolive Company
- DANB and DALE Foundation staff
- Oregon Dental Assistants Association

### Individuals

- Lois Bell, CDA, CPFDA, CRFDA, FADAA
- Michael Conte, D.M.D., M.P.H.
- Joanne Dawley, D.D.S.
- Teresa Duncan, FADIA, FAADOM, M.S.
- Cindy Durley, M.Ed., MBA
- Lori Gagliardi, CDA, FADAA, RDA, RDH, Ed.D.
- Jennifer Hawley Price, M.S.
- Virginia Jorgensen, CDA, EFDA, EFODA, A.A.S.
- William Landrigan
- Frank A. Maggio, D.D.S.
- Carol Oeder, CDA-Emeritus, COA-Emeritus, CPFDA-Emeritus, CRFDA-Emeritus, CDPMA-Emeritus, FADAA, LPN
- Robynn Rixse, CDA, EFDA, MADAA, B.S.
- Kathy Zwieg, CDA, LDA

For more information about the DALE Foundation's Leadership Circle, please contact Jen Price at [jprice@dalefoundation.org](mailto:jprice@dalefoundation.org) or 877.510.3253, ext. 249.

# DANB DETAILS

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## DANB Board of Directors

### Chair

Michael Conte, D.M.D., M.P.H.

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Meagan Morton, CDA

Constance J. Reed, CDA, EFDA, B.S.

### Executive Director

Cynthia C. Durley, M.Ed., MBA

### In Memoriam

Mary Macomber, J.D.

## Calendar of Events

DANB and the DALE Foundation will be exhibiting at several upcoming dental conventions. Please stop by our booth for free gifts and information on our latest courses and study aids.

### Yankee Dental Congress

Jan. 30-Feb. 1, Boston, MA

www.yankeedental.com

### Chicago Dental Society Midwinter Meeting

Feb. 20-22, Chicago, IL

www.cds.org

### Thomas P. Hinman Dental Meeting

March 19-21, Atlanta, GA

https://hinman.org

## You could be next!

If your certification number matches one of the randomly selected numbers below, you can win a \$50 e-gift card.

Notify the DANB Marketing Department at [communications@danb.org](mailto:communications@danb.org) within 30 days. Be sure to include your name, address and certification number.

157023 161811

233337 042527

210285 243824

## Share your stories

DANB certification benefits dental assistants in many ways. How has DANB certification moved your career forward? Send your stories to [communications@danb.org](mailto:communications@danb.org) for the chance to be featured in *Certified Press*.

By submitting your photos and story to DANB, you grant DANB and its affiliates a royalty-free license to use your content for advertising, promotional or commercial purposes, including without limitation, the right to publicly display, perform, reproduce and distribute your content in any media format or medium and through any media channels.

## Send us your DARW stories and photos

From March 1-7, 2020, dental teams across the country will be celebrating Dental Assistants Recognition Week (DARW). The theme for 2020, "A 20/20 Dental Assistant — Looking Toward the Future," acknowledges the growing importance of dentistry's role in healthcare and the responsibilities of dental assistants.

In upcoming issues of *Certified Press*, DANB plans to highlight how dental assistants celebrated DARW. Send DANB your stories and photos from the festivities! Email [communications@danb.org](mailto:communications@danb.org) for a chance to see your contribution in print!

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## The DANB Mission

DANB's mission is to promote the public good by providing credentialing services to the dental community. We accomplish and measure the success of this mission through the creation of valid dental assisting exams, recertification requirement integrity, and valuable, visible, and accessible DANB exams, certificates, and certifications. We also provide testing services to the oral healthcare community, and information services and resources related to dental assisting credentialing to support DANB's mission. In order to accomplish these critical outcomes, DANB is committed to a properly governed, financially secure, and administratively sound organization.